



ARMY CADET EXCHANGE

EMERGENCY PROCEDURES PROTOCOL

GENERAL

1. The main principle applying to all ACE security, safety and emergency matters is that a host nation is responsible for all visiting personnel while in the host country and all visiting personnel must obey any orders given by their hosts where a safety or security matter is concerned. Notice of injury to home country authorities and notification of next-of-kin is to be handled by Escort personnel from the visiting country.

NOTIFICATION

2. To avoid any confusion in unfortunate situations where injury or death occur to visiting personnel or cadets, the task of informing both the next of kin of the casualty and the authorities of their home country, will be the responsibility of the visiting Escort(s) and not the host Country staff.

3. To facilitate the early and correct passage of information by Escort(s) from a host country to their home country the escort officers must possess the following individual cadet information:

- a. Full next of kin details of all of the visiting party Escorts and Cadets.
- b. Full details of the contact Duty Staff in their home Country.
- c. Copies of relevant home Country orders for the passage of information should any incident occur that causes injury or death to visiting personnel.

4. Duplicate information is to be held in the home Country by the relevant duty staff officers and a further duplicate of the above information is to be given to, and held by, host country personnel should a traumatic incident occur that involves all of the visiting personnel.

SUMMARY

5. In summary, the responsibility for passing any information concerning injuries or death to visiting ACE Escorts or Cadets must remain the task of those Escorts responsible for the visitors and not the host Country personnel.

6. In situations where visits are carried out without escorting adults, the senior visiting cadet must accept the role of Escort as the senior visitor and be fully briefed on how to carry out the task as detailed above. Host country personnel may assist where required. Nevertheless, the responsibility remains with the visitors to forward information to next of kin by the usual means determined by their home country's standard operating procedures.