

## WELCOME / BIENVENUE

Please fill out this form and submit directly to the Holiday Inn Hotel & Suites, Downtown Ottawa to ensure your room reservation for the ACE Conference 2008 by mail at the address listed above or by Fax at 1-613-238-0475 to the **attention of Jeanna André**

Hotel Reservations must be made by **July 31/2008**

NAME OF GROUP: **Army Cadet League of Canada Group Code YB3**  
October 1-3, 2008

Please complete reservation form as requested below:

**Single Room \$117.00\***  
**+ taxes: \$15.21**  
**Total: \$132.21 CDN**

**Double Room \$127.00**  
**+ taxes: \$16.51**  
**Total: \$143.51 CDN**

Breakdown of taxes :  
5% GST, 5% PST &  
3% DMS

Surname: \_\_\_\_\_ Name : \_\_\_\_\_

Address : \_\_\_\_\_ Phone : \_\_\_\_\_

\_\_\_\_\_ Fax \_\_\_\_\_

● **Smoking**

● **Non-Smoking**

Sharing With: \_\_\_\_\_

Other special requests: \_\_\_\_\_

**Wheelchair accessible, if you require any other special accommodations please list here**

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\*\* Credit card is for guestroom guarantee only\*\*

Guests will be asked if they would like another form of payment to be used upon arrival\*\*

● **American Express**

● **MasterCard**

● **Visa**

Credit Card # \_\_\_\_\_ Expiry Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

You may wish to extend your reservation dates prior or after the conference.  
Please fill out the information required below.

Arrival Date: \_\_\_\_\_ Arrival Time: \_\_\_\_\_ Departure \_\_\_\_\_

**Indoor or outdoor parking @ \$10.00 per day (subject to availability) / inclusive in & out privileges**

● **Yes**                      ● **No**

**Additional parking is also available across the street for the same cost.**

Guests have until 6 PM on the day of arrival to notify the hotel of a cancellation without penalty. Failure to do so will result in a charge of one full nights stay to the credit card used to guarantee.